

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Greg Daley, *President*
Camille Maben, *Vice President*
Susan Halldin, *Clerk*
Todd Lowell, *Member*
Wendy Lang, *Member*



JUNE 8, 2016 REGULAR MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER**– Vice President Camille Maben called the meeting of the Rocklin Unified School District Board of Trustees to order at 6:30 P.M., June 8, 2016 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Camille Maben, *Vice President*
 Susan Halldin, *Clerk*
 Todd Lowell, *Member*
 Wendy Lang, *Member*

Trustees Absent: Greg Daley, *President*

Administrative Staff: Roger Stock, *Superintendent*; Kathleen Pon, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent Human Resources*; Craig Rouse, *Senior Director Facilities and Operations*; Marty Flowers, *Director Secondary Programs and School Leadership*; Karen Huffines, *Director Elementary Programs and School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Mike Fury, *Chief Technology Officer*; Diana Capra, *Chief of Communications and Community Engagement*; Mark Williams, *Principal Rocklin Independent Charter Academy (RICA)/Victory High School*; Jim Trimble, *Principal Sunset Ranch Elementary*; Shari Anderson, *Principal Valley View Elementary*; Sarah James, *Principal Twin Oaks Elementary*; Skott Hutton, *Assistant Principal, Rocklin Independent Charter Academy*; Brenda Meadows, *Recorder*.

3.0 **PLEDGE OF ALLEGIANCE** – Camille Maben led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 Karen Huffines, Director of Elementary Programs and School Leadership introduced Jim Trimble, Principal Sunset Ranch Elementary, who presented RUSD elementary libraries with a donation check for \$1458.39, raised at this year’s RUSD Employee Golf Tournament.

4.2 Colleen Slattery, Assistant Superintendent, Human Resources, presented the RUSD Employee Recruitment Video, produced in house by Rocklin High School’s Journalism department.

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Camille Maben welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items, noting a three minute time limit per person.

Public Comment: Jeremy Jeffreys, RHS Broadcasting Teacher and past Board of Trustee with the Vacaville Unified School District, shared that during his first year as a Rocklin Unified School District he was so impressed with RUSD culture and excellence. Jeffreys stated that his experience as a RUSD teacher and employee has been superior and he has always felt like a valued part of the RUSD district

team. Jeffreys thanked the Board of Trustees, Superintendent Stock and District leadership for their leadership in making RUSD such an outstanding place to work.

- 6.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Todd Lowell stated that each year graduation ceremonies are a highlight and capstone experience in the District, and thanked staff for their outstanding planning efforts in making graduations such elegant and dignified affairs. Susan Halldin stated that she enjoyed attending graduation and promotion ceremonies (grades 8 – 12th) as well as the Adult Transition Program graduation ceremony. Halldin shared that she particularly enjoyed watching students receive scholarships at RICA/VHS's graduation. Wendy Lang thanked staff for all their work in coordinating such memorable and successful graduations. Camille Maben shared that she recently accepted an invitation from White House to attend a Dual Language Learner event which was very informative, although she was disappointed that it kept her from attending RUSD graduations for the first time in 20 years. Superintendent Stock shared that Trustee President, Greg Daley, was unable to attend the night's Board Meeting as he attended his daughter's UC San Diego graduation. Stock stated that Daley's daughter's successful college experience and outstanding accolades received were a great testament to wonderful parenting and how well students leave RUSD prepared for higher education.

7.0 **ACTION ITEMS - CONSENT CALENDAR**

- 7.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.
7.1.1 May 18, 2016
- 7.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 7.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 7.4 **APPROVE 2016-17 RUSD BOARD OF TRUSTEES REGULAR MEETING SCHEDULE** – Request to approve the 2016-17 Board of Trustees Regular Meeting schedule. (Roger Stock)
- 7.5 **APPROVE THE EDUCATION PROTECTION ACCOUNT (EPA) SPENDING PLAN FOR THE DISTRICT'S GENERAL FUND AND ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA)** – Request to approve EPA spending plan for 2016-17 for the District's general fund and RICA. (Barbara Patterson)
- 7.6 **APPROVE OPENING NEW ASSOCIATED STUDENT BODY (ASB) CHECKING AND SAVINGS ACCOUNTS FOR SPRING VIEW MIDDLE SCHOOL** – Request to approve opening new Associated Student Body savings and checking accounts for Sprint View Middle School at Wells Fargo Bank. (Barbara Patterson)
- 7.7 **RATIFY CONTRACT FOR ROCKLIN UNIFIED SCHOOL DISTRICT ATTENDANCE BOUNDARIES AND COMMUNITY FACILITIES DISTRICTS EXHIBIT MAP** – Request to ratify proposal with Kristin Lowell, Inc. for consulting services to update the RUSD attendance boundaries and community facilitates districts exhibit map and authorize the Superintendent or his designee to sign on his behalf. (Craig Rouse)
- 7.8 **APPROVE PROPOSAL WITH RAINFORTH-GRAU ARCHITECTS FOR ARCHITECTURAL SERVICES AT SUNSET RANCH ELEMENTARY SCHOOL** – Request to approve proposal with Rainforth-Grau Architects for architectural services to design additional space as needed at Sunset Ranch Elementary School and authorize the Superintendent or his designee to sign on his behalf. (Craig Rouse)

- 7.9 **APPROVE CONTRACT FOR PROFESSIONAL LEARNING CENTER FURNITURE INSTALLATION** – Request to approve contract with Contrax Furnishings for professional learning center furniture installation at Parker Whitney Elementary School. (Craig Rouse)
- 7.10 **APPROVE PROPOSITION 39 CHARTER SCHOOL EXPENDITURE PLANS** – Request to approve Proposition 39 charter school expenditure funding plans. (Craig Rouse)
- 7.11 **RATIFY CONTRACT FOR DISTRICT OFFICE DATA AND ELECTRICAL OUTLET INSTALLATION PROJECT** – Request to ratify contract with Electrical Solutions Provider for the data electrical outlet installation project at the District Office. (Craig Rouse)
- 7.12 **APPROVE CONTRACT FOR WHITNEY HIGH SCHOOL THEATER STAGE FLOORING RESURFACE PROJECT** – Request to approve contract for Whitney High School theater stage flooring resurface project. (Craig Rouse)
- 7.13 **APPROVE RESOLUTION 15-16-20 DELEGATION OF CERTAIN CONTRACTING POWERS TO THE SUPERINTENDENT OR DESIGNEE** – Request to approve Resolution No. 15-16-20, delegation of certain contracting powers to the Superintendent or his designee. (Craig Rouse)
- 7.14 **APPROVE DISPOSING OF SURPLUS FURNITURE AND EQUIPMENT** – Request to approve and authorize the Senior Director of Facilities, Maintenance and Operations, to determine when furniture and equipment are no longer usable requiring disposal. (Craig Rouse)
- 7.15 **APPROVE CONSOLIDATED APPLICATION AND REPORTING SYSTEM FOR FUNDING IN 2016-17 SCHOOL YEAR** – Request to approve Consolidated Application and Reporting System (CARS) for funding in the 2016-17 school year. (Kathy Pon)
- 7.16 **APPROVE CARL PERKINS APPLICATION FOR FUNDING IN 2016-17 SCHOOL YEAR** – Request to approve Carl Perkins application for funding in the 2016-17 school year. (Marty Flowers)
- 7.17 **APPROVE SECONDARY DISTRICT PLAN FOR WORK EXPERIENCE EDUCATION FOR 2016-17 SCHOOL YEAR** – Request to approve Secondary District Plan for Work Experience Education (WEE) for the 2016-17 school year. (Marty Flowers)
- 7.18 **APPROVE CONTRACT WITH ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID) FOR 2016-17 SCHOOL YEAR** – Request to approve contract with AVID for the 2016-17 school year. (Marty Flowers)
- 7.19 **APPROVE 2016-17 DESIGNATION OF CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) REPRESENTATIVES** – Request to approve CIF league representatives for the 2016-17 school year. (Marty Flowers)
- 7.20 **APPROVE 2016-17 CONTRACT WITH INTERQUEST DETECTION CANINES OF CENTRAL VALLEY** – Request to approve 2016-17 contract renewal with Interquest Detection Canines of Central Valley. (Marty Flowers)
- 7.21 **APPROVE CONTRACT WITH WELLNESS TOGETHER** – Request to approve contract with Wellness Together to provide mental health counseling services. (Kathy Pon)
- 7.22 **APPROVE CONTRACT WITH NORTHWEST EVALUATION ASSOCIATION FOR MEASURES OF ACADEMIC PROGRESS (MAP) TEST** – Request to approve contract with Northwest Evaluation Association for MAP test assessment tool. (Kathy Pon)

- 7.23 **APPROVE CONTRACT WITH EDUCATIONAL SERVICES FOR GUIDING INSTRUCTION (ESGI)** – Request to approve contract with Educational Services for Guiding Instruction assessment tool. (Kathy Pon)
- 7.24 **APPROVE ADMINISTRATIVE REGULATIONS (AR)** – Request to approve the following revised Administrative Regulations (AR). (Colleen Slattery)
- 7.24.1 AR 4161.1 Personal Illness/Injury Leave – revised
- 7.24.2 AR 4361.1 Personal Illness/Injury Leave – revised
- 7.25 **APPROVE ADMINISTRATIVE REGULATIONS (AR)** – Request to approve the following revised Administrative Regulations (AR). (Colleen Slattery)
- 7.25.1 AR 4261.1 Personal Illness/Injury Leave – revised
- 7.26 **APPROVE ADMINISTRATIVE REGULATIONS (AR)** – Request to approve the following revised Administrative Regulations (AR). (Colleen Slattery)
- 7.26.1 AR 4161.2 Personal Leaves – revised
- 7.26.2 AR 4261.2 Personal Leaves – revised
- 7.26.3 AR 4361.2 Personal Leaves – revised
- 7.27 **APPROVE BOARD BYLAW (BB)** – Request to approve the following revised Board Bylaw. (Roger Stock)
- 7.27.1 BB 9222 Resignation – revised
- 7.28 **APPROVE STIPULATED EXPULSION(S)** – Request to approve agreement and stipulated expulsion(s) for Student No. 060816-01. (Kathy Pon)

Todd Lowell requested removal of **Item 7.7** for separate action.

Following this, a **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve the remainder of the Consent Calendar. Motion passed by the following roll call vote: Lowell – aye, Halldin – aye, Lang – aye, Maben – aye.

A **MOTION** was then made by Wendy Lang and seconded by Susan Halldin to approve Item 7.7. (Ratify Contract for RUSD Attendance Boundaries and Community Facilities Districts Exhibit Map). Motion passed by the following roll call vote: Halldin – aye, Lang – aye, Maben – aye. (Lowell – recused himself from deliberation and voting on this item.)

8.0 **ACTION ITEMS – REGULAR AGENDA**

- 8.1 **APPROVE ATTENDANCE BOUNDARY MODIFICATION FOR BOUNDARY AREAS 6 AND 11** – Craig Rouse, Senior Director, Facilities and Operations, shared an updated on attendance boundaries and requested approval of boundary adjustment from Area 11 (Sunset Ranch Elementary) to Area 6 (Twin Oaks Elementary).

A **MOTION** was made by Wendy Lang and seconded by Susan Halldin to approve boundary adjustment from Area 11 (Sunset Ranch Elementary) to Area 6 (Twin Oaks Elementary). Motion passed unanimously.

- 8.2 **HOLD PUBLIC HEARING FOR LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)** – Kathy Pon, Deputy Superintendent, Education Services and Melanie Patterson, LCAP Program Specialist, presented Trustees with a report on the draft 2016-19 Local Control and Accountability (LCAP) plan and requested to hold a public hearing and hear public comments.

Board Comments: Susan Halldin asked if the District had received any public input from the LCAP information posted on line. Patterson responded, “Yes, two positive comments were received by staffs that were looking forward to LCAP efforts.” Halldin also asked if the District had any plans to make summer school available to all English Language Learners (ELL). Pon stated, “Although there has not been specific dialogue on including all ELL students, currently many ELL students are attending summer school and receiving academic support since the current program is based on credit recovery in which many ELL students qualify.” Halldin also inquired about funding for MTSS in the LCAP plan for 2016-17 school year. Patterson stated that the main funding for MTSS in the 2016-17 school year would not be supplemental funding.

Following this, a Public Hearing was held. Hearing no comments from the public, Vice President Maben closed the Public Hearing.

- 8.3 **HOLD PUBLIC HEARING FOR ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA) LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)** – Kathy Pon, Deputy Superintendent, Education Services and Melanie Patterson, LCAP Program Specialist, presented Trustees with a report on the draft 2016-19 Rocklin Independent Charter Academy (RICA) Local Control and Accountability (LCAP) plan and requested to hold a public hearing and hear public comments.

Board Comments: Wendy Lang asked if the District had had any discussion regarding RICA students participating in sports programs (and whether or not they would be able to participate in sporting events at RHS or VHS). Mark Williams, Principal Rocklin Independent Charter Academy and Victory High School, stated that while participation in CIF sports is not an option, RICA students can participate in extracurricular activities at other high schools, including ROTC. Todd Lowell thanked RICA Assistant Principal, Skott Hutton, for his work throughout the year, stating “under his leadership RICA has exceeded expectations.” Hutton thanked Trustees for their support and stated that some areas of growth at RICA include communications and additional development of student programs (ie: theater).

Following this, a Public Hearing was held. Hearing no comments from the public, Vice President Maben closed the Public Hearing.

- 8.4 **HOLD PUBLIC HEARING FOR 2016-17 DISTRICT BUDGET AND ANNUAL CERTIFICATION FOR WORKERS COMPENSATION CLAIMS** – Barbara Patterson, Deputy Superintendent Business and Operations, presented Trustees with the proposed 2016-17 District budget and annual certification for workers compensation claims and requested to hold a public hearing and hear public comments.

Board Comments: Wendy Lang asked about the Student Information Systems Specialist position. Patterson stated that the position, Board approved in May, would support all data integration systems including AERIES and CalPads as the District moves toward an even more data assessment driven environment. Barbara Patterson thanked Lauren McGhee, Director, Fiscal and Purchasing Services and the business department staff for their hard work on the 2016-17 District budget.

Following this, a Public Hearing was held. Hearing no comments from the public, Vice President Maben closed the Public Hearing.

9.0 **INFORMATION AND REPORTS**

- 9.1 **PROFESSIONAL DEVELOPMENT UPDATE** – Kathy Pon, Deputy Superintendent, Education Services presented an update to the three-year Professional Development Plan that

was developed in 2015 to prioritize the needs of students and staff, address specific District Strategic Plan, and Local Control Accountability Plan goals and objectives, as well as recommendations from the West Ed Special Education Report. Funds from multiple sources were identified to support the planned professional development work. The plan also included professional development that had already taken place as well as the District's next steps to evaluate the impact and effectiveness of the training efforts. Teachers on Special Assignment (Lara Kikosicki and Kaili Bray) shared their work which served as a large component of support for adult learning including plans for continuation of adult learning for 2016-17 and a robust evaluation plan.

Comments: Wendy Lang thanked TOSAs for their hard work and for all their training efforts. Susan Halldin asked how adjustments are being made in the areas of growth. Kikosicki and Bray stated that at each training there is an evaluation for attendees which are looked at closely and training and techniques are adjusted to respond to any areas identified as areas of potential growth. Todd Lowell complimented staff on their presentation and asked for "the "what" on how trainings are increasing student performance." Pon responded that future training work will continue to be measured carefully and always tied to data (ie: SBAC). Camille Maben asked if staff was looking at the "dosage" of coaching and the amount of training provided to make teachers and staff successful. Pon stated that training practice includes "instructional rounds" that allows for multiple training steps. Maben also asked about opportunities for preschool, TK and K teacher trainings. Karen Huffines, Director of Elementary Programs and School Leadership, stated that the District is currently collaborating with RUSD's after school program Child Development Center, CDI, which is providing training, in addition to some training from the Placer County Office of Education. Superintendent Stock stated the District is exploring a preschool summit for Rocklin preschools. Huffines stated the District continues to look for additional training opportunities and collaboration with TK and K teachers (training and articulation).

- 9.2 **INTEGRATED COMMUNICATIONS/COMMUNITY ENGAGEMENT UPDATE: SYNERGY** – Diana Capra, Chief of Communications and Community Engagement, shared an update on RUSD's integrated communications/community engagement efforts. Capra stated that the District's goal was to communicate RUSD's story as the cornerstone of educational excellence. The update included an overview of areas of communications that were enhanced/changed as well as accomplishments over the last 8 months. Capra stated that one of the main focuses of the department has been to create and sustain "synergy" between departments' goals and the Office of Communications/Community Engagement. Efforts are ongoing to continue implementing successful communications and outreach at RUSD schools and throughout the community.

Comments: Wendy Lang suggested additional research around the possibility of advertising and promoting Rocklin Independent Charter Academy (RICA) due to the value and unique programs RICA brings to the community and students who are looking for a unique style of learning. Todd Lowell thanked Diana Capra for her efforts, stating she has exceeded his expectations in her role with the outstanding and comprehensive media coverage on behalf of students, staff and the District. Camille Maben also thanked Capra for her work stating that RUSD is way beyond where we were in the past in communications.

- 9.3 **STATUS OF SUMMER 2016 PROJECTS** – Craig Rouse, Senior Director, Facilities and Operations, shared the status of summer 2016 projects within District regarding facilities and operations. Rouse stated that the District will have multiple improvement facilities projects underway throughout the summer including: Prop. 39 (California Clean Energy Jobs Act) projects, deferred maintenance projects, the Whitney High School Synthetic Turf and Track Resurface project, and the addition of one relocatable classroom at Sunset Ranch Elementary School. Shari Anderson, Valley View Elementary School, shared vision and details on the "21st

Century Learning Commons” prototype being piloted at Valley View. The goal is to transform the library and computer lab into an innovative learning space for students.

Comments: Mike Fury shared with Trustees how proud he is to see the transformation and plans being implemented by staff trickle down to students and see the excellence and growth throughout the District.

- 10.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.
- 11.0 **CLOSED SESSION** – Closed session convened at 9:13 P.M. regarding the following matters:
- 11.1 *Conference with Legal Counsel – Anticipated and Existing Litigation* as authorized by Government Code section 54956.9
- 11.2 *Public employee discipline/dismissal/release pursuant to Government Code section 54957*
- 11.3 In the matter of “Conference With Real Property Negotiators” as authorized by Government Code 54956.8 (Property to be discussed: Parklands/Del Rio Court Development, Whitney Ranch Boundaries, Parcel 49 & 53)
District Negotiating Parties: Roger Stock, RUSD Superintendent
Craig Rouse, RUSD Senior Director Facilities & Operations
- 11.4 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6
District Representative(s): Roger Stock, Superintendent
Barbara Patterson, Deputy Superintendent, Business and Operations
Colleen Slattery, Assistant Superintendent, Human Resources
- 11.5 *Public Employee Performance Evaluation* as authorized by Government Code 54957.
Position: Superintendent
- 12.0 **RECONVENE TO OPEN SESSION** – Vice President Maben reconvened the meeting to open session.
- 13.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in Closed Session.
- 14.0 **ADJOURNMENT**– Vice President Maben adjourned the meeting at 11:05 P.M.

Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230